

Gulf Central and Southwest early steps.

1. **Mileage Reimbursement:** We reimburse all mileage to the natural environment at the state rate and in accordance with the state travel reimbursement guidelines. All providers staff and contracted must submit the state form “DFS-AA-15Voucher for reimbursement” with all mileage claims recorded on the form. However, if a contracted provider drives to a visit and the family is a no show there is no reimbursement to the contracted provider and the travel can not be reimbursed. Travel is verified using the session log submitted by the provider to ensure a corresponding session in the natural environment was completed by the provider before we issue reimbursement. All travel claimed in relation to services provided to children is entered into the UF data system, and due to the downward rounding of individual trips there is often a discrepancy between the amount reported on the travel voucher and the amount reported in UF. We pay the amount reported from UF which is the lower total.

[illegible]

Required documentation

